

Student Group Officer and Member Removal

As stated in the Student Group Manual, all student groups have to specify a process of officer and member removal. This will ensure group leadership has the ability to evaluate disruptive behavior within its members. Specific language is not required; groups have the freedom to create their own equitable processes for member removal. For groups with national affiliation, the Office of Campus Activities and Programs recommends consulting with any national liaisons before implementing removal processes.

An example of a removal policy is below. Student groups are allowed to utilize the following statement(s) verbatim for individual policies:

At any time, the executive board of a recognized student group has the right to revoke membership.

Any officer or general body member may be removed for the following:

- *Being in violation of the group's mission, purpose, and constitution,*
- *Failure to fulfill duties as outlined in the constitution,*
- *Engaging in behavior that is in direct opposition to the constitution or the Student Code of Conduct*

The removal process begins with a written warning from the head officer and advisor of the group. If violations continue after warning, the group's executive board will vote on membership revocation. A vote of [INCLUDE PERCENTAGE] is necessary to remove an officer or member. Written notification is required to be sent to the removed member within 1 week of decision.

The Office of Campus Activities and Programs encourages students to report behavior that is subject to the violation of the Student Code of Conduct to the Office of Student Rights and Responsibilities. The Office of Campus Activities and Programs is also a resource to utilize in conflict management and growth conversations, if needed.